

YEAR 11 PRE-PUBLIC EXAMINATION INSTRUCTIONS – NOVEMBER 2017

Please ensure that you understand the exam timetable. If there is anything you do not understand please ask your Form Tutor

All morning exams begin promptly at 8.50am(unless otherwise stated) - You must go to registration and then arrive in Osborn quad **by 8.40am**.

Mid-morning exams begin at 11.05am - You must be in Osborn quad **at 10.55am**.

Afternoon exams begin at 1.50pm (unless otherwise stated) - You must be in Osborn quad at **1.40pm**

1. No mobile phones, watches or any web-enabled technology are allowed in any exam room

YOU MUST LEAVE YOUR PHONE and WATCH IN YOUR BAG IN K2 OR DO NOT BRING THEM TO SCHOOL



2. On your desk you should only have the exam paper and answer booklet,(if separate) and your black pens, pencils, rubber, ruler, pencil sharpener, and calculator (if allowable) in a **clear pencil case or clear plastic bag**. For maths exams, you will also need a compass and protractor.

The school does not lend out equipment for exams so get your exam equipment ready in advance of the exams.



3. You may have a small water bottle containing water only - YOU MUST remove the label.



ALL OTHER ITEMS THAT ARE IN YOUR POCKETS MUST BE PLACED IN YOUR BAG IN K2 – ALL POCKETS MUST BE EMPTY.

4. No speaking is allowed from the time you enter the exam room until you have left the exam room.
5. In the event of cheating, speaking, trying to communicate in another way, not following the exam rules set out above or not following the invigilators instructions will lead to your exam paper being cancelled (0 marks) and you will be given a 2 hour Saturday detention in which time you will re-sit the paper.

