

**Sir Frederic Osborn School
Herns Lane, Welwyn Garden City,
Hertfordshire AL7 2AF
Tel: 01707 351352**

**Sports Centre Duty Manager (casual)
Pay Scale: £7.25 per hour or National Minimum Wage (NMW)**

We require a dynamic and customer focused Duty Manager for our new Sports Centre.

The ideal candidate must be able to work on their own initiative and co-operatively with a wide range of staff. You will report to the Sports Centre Manager.

We are totally committed to safeguarding and promoting the welfare of children and young people and expect all staff and volunteers to share this commitment. All appointments will be subject to a satisfactory enhanced disclosure from the DBS.

An application form is available on our website, www.sfosborn.herts.sch.uk. Applications must include a cover letter, no more than two sides of A4. If you have any queries, please contact the Headteacher's PA on extension 303.

**Closing date: 5pm Wednesday 20 September 2017
Interview date: Week commencing 25 September 2017
Start date: October 2017**