



Sir Frederic Osborn School

Achieving Success Together

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Herns Lane, Welwyn Garden City
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10th July 2017

Dear Sixth former

Final Assembly – Friday 21st July

I am writing to request your attendance at the Final Assembly of the school year which is being held on Friday 21st July, 11am to 12pm.

As you have applied to Sir Frederic Osborn Sixth Form, we are welcoming you back, this time, as members of the Sixth Form. This will be a high profile school event for you, as the rest of the school will see you as Sixth Form rather than Year 11 and you will, therefore, need to be in smart clothes rather than school uniform.

Please present yourself for registration at the Sixth Form block at 10.45am and then take your seats in the Sports Hall. The assembly will last no longer than an hour.

If you are able to attend please return the reply slip below to Sixth Form by Monday 17th July.

Yours sincerely

Ms S Minoughan
Head of Sixth Form

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To: Sixth Form

Final Assembly

I confirm I will be attending the Final Assembly on Friday 21st July 2017.

Name:

(Please print)

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